

## Council

Wednesday, 17th May, 2023, 6.00 pm

Shield Room, Civic Centre, West Paddock, Leyland, PR25 1DH

### Supplementary Agenda

I am now able to enclose, for consideration at the above meeting of the Council, the following information:

- |  |                        |
|--|------------------------|
| <p><b>7 Appointment of Deputy Leader and members of the Cabinet</b></p> <p>To note the appointment of the Deputy Leader and Members of the Cabinet appointed by the Leader of the Council; to note amendments to the Cabinet portfolios and Lead Member roles.</p> | <p>(Pages 64 - 67)</p> |
| <p><b>8 Appointments to Committees, Panels and Working Groups for 2023/24</b></p> <p>To approve the appointment of Members of the Council to Committee's Working Groups, etc for 2023/24.</p>  | <p>(Pages 68 - 75)</p> |
| <p><b>9 Appointment of Community Hub Chairs and Vice Chairs for 2023/24</b></p> <p>To approve the appointment of the Community Hub Chairs and Vice Chairs for 2023/24.</p>   | <p>(Pages 76 - 77)</p> |
| <p><b>10 Appointment to outside bodies for 2023/24</b></p> <p>To appoint Members of the Council to represent the Authority on outside bodies in 2023/24.</p>   | <p>(Pages 78 - 79)</p> |

Chris Sinnott  
Chief Executive

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**South Ribble Borough Council**

**Cabinet Portfolios, Lead Members and Member Champions – 2023/2024**

<b>Portfolios</b>	<b>Lead Director</b>	<b>Description</b>	<b>Functions</b>	<b>Cabinet Member</b>
Leader - Policy, Reform, Comms	<b>CE/Director Change and Delivery</b>	This portfolio will focus on the overall strategic direction for the Council including the strategic partnerships and physical developments that will shape and influence the longer term outcomes for the borough. This portfolio will also incorporate management of the relationship with the County Council, and wider partners.	Corporate Strategy Shared Services Public Service Reform Transformation Strategic Partnerships Strategic developments (cyber centre, Cuerden, Cuerdale etc & Town Deal) Communications and events	To be announced at Council meeting
Portfolio 2 - Property, Assets, Commercial Services & Major Developments	<b>Director Commercial</b>	This portfolio will focus on developing, delivering and managing the councils' high profile assets across the borough to support strategic priorities. Delivering Jubilee Gardens and growing Worden Hall will be key priorities.	Delivery and management of major developments (Council housing, Jubilee Gardens & Worden Hall) Community centres Parks and play space Car Parking	To be announced at Council meeting
Portfolio 3 – Finance & Public Protection	<b>Director Finance</b>	This portfolio focuses on the approach to use of resources and financial strategy. It also has oversight for public protection through regulatory functions.	MTFS Budget Licencing Environmental Health Public Safety	To be announced at Council meeting

**South Ribble Borough Council**

**Cabinet Portfolios, Lead Members and Member Champions – 2023/2024**

Portfolio 4 - Neighbourhood and Waste Services	<b>Director Customer and Digital</b>	This portfolio focuses on achieving a cleaner, greener borough. Future policy and service delivery changes linked to the Environment Act will be big priorities.	Streetscene Grounds maintenance Waste and recycling Climate Change & Biodiversity	To be announced at Council meeting
Portfolio 5 - Customer Services and Digital	<b>Director Customer and Digital</b>	The Customer and Digital portfolio is focussed on delivering excellent customer services to meet the current and future needs of our residents. It also incorporates ICT as a major enabler of service delivery.	Customer Services and Gateway Digital strategy & IT	To be announced at Council meeting
Portfolio 6 - Planning, Business Support & Economic Development	<b>Director Planning &amp; Development</b>	This portfolio focuses on the physical development of our borough and links with investment and skills as key enablers for growth and prosperity.	Development Control Local Plan and Planning Policy Investment and Skills including Skills Factory UKSPF	To be announced at Council meeting
Portfolio 7 – Wealth building, social justice, equality & diversity	<b>Director Change and Delivery</b>	This portfolio will align policy and strategy to achieve fairer outcomes for all residents and communities. Consolidating and enhancing the Community Wealth Building agenda as a main pillar of the Corporate Strategy will be central to this portfolio.	Cross cutting administrations’ policy and organisational priorities Equality, Inclusion & Diversity	To be announced at Council meeting

## South Ribble Borough Council

### Cabinet Portfolios, Lead Members and Member Champions – 2023/2024

Portfolio 8 – Communities, Leisure & Wellbeing	<b>Director Communities</b>	The Communities, Leisure and Wellbeing portfolio focuses on how we support greater overall wellbeing through the way that we use our assets, engage with our communities and design our services.	Leisure centres (via leisure company) Active Health HAF Community hubs Homelessness	To be announced at Council meeting
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#### Lead Members:

- Young People – Councillor Kath Unsworth
- Member Development, Welfare and Mental Health – Councillor Lou Jackson
- Social Justice and Equality Champion – Councillor Paul Wharton Hardman

#### Member Champions:

- Safeguarding and Older People Champion – Councillor Jane Bell
- Armed Forces Champion – Councillor Matthew Farnworth
- Climate Change Champion – Councillor Keith Martin

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Report of	Meeting	Date
Director of Governance and Monitoring Officer (Introduced by Leader of the Council and Cabinet Member (Strategy and Reform))	Council	Wednesday, 17 May 2023

## Appointments to Committees, Panels and Working Groups for 2023/24

Is this report confidential?	No
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Is this decision key?	Not applicable
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### Purpose of the Report

1. The purpose of this report is to allocate places on the various committees of the Council in accordance with Section 15 of the Local Government and Housing Act 1989 and to make appointments to those committees in accordance with Section 16 of the Act, together with the appointment of the Chairs and Vice Chairs of the appropriate Committees. The report also appoints to a number of panels and working groups.

### Recommendations to Council

2. The composition and allocation of committee places in accordance with the Political Balance Rules as set out in the report be approved;
3. The Members, Chairs and Vice Chairs for the committees, panels and working groups set out in the appendix to this report be appointed for the period of twelve months until the First Business Meeting of the Council in May 2024; and
4. The Monitoring Officer be authorised to amend the Constitution to take into account the consequential changes as a result of this report.

### Reasons for recommendations

5. To ensure we meet the requirements of the Local Government and Housing Act 1989 and appointments are made to committees, panels and working groups.

### Other options considered and rejected

6. Not applicable.

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## Corporate priorities

7. The report relates to the following corporate priorities:

An exemplary council	Thriving communities
<b>A fair local economy that works for everyone</b>	Good homes, green spaces, healthy places

## Background to the report

8. In accordance with Section 15 of the Local Government and Housing Act 1989, it is the duty of the Council, at its first business meeting in each Council year, where it is divided into different political groups, to review the representation of different political groups on the various committees.
9. Under the terms of Section 15 (5) of the Local Government and Housing Act 1989, where a Council is divided into different political groups in accordance with the Local Government (Committees and Political Groups) Regulations 1990 as this Council is, seats on ordinary committees have to be allocated to give effect to the following principles:
- a) all the seats on committees are not to be allocated to the same political group;
  - b) the majority of seats on a committee should be allocated to the group which has the majority of the Authority's membership (in our case 26 seats or more);
  - c) subject to (a) and (b) above, the total number of seats on committees must be allocated in proportion to the political strength on the Council; and
  - d) subject to (a), (b) and (c) above, the number of seats on each committee must be allocated in proportion to the political strength on the Council.
10. The current political composition of the Councils:

	Number of Members
Labour	29
Conservative	16
Liberal Democrat	5
Total	50

11. The term "ordinary committees" has a special statutory meaning. They only include committees that have delegated powers to discharge the Council's statutory functions.
12. The political proportionality rules do not apply to the appointment of the Cabinet under the Section 24 of the Local Government Act 2000 and the Council's Constitution.
13. The Leader of the Council is proposing a reduction in the number of seats allocated to the Planning Committee and Licensing Committee. It is his view that they are too big in size and the proposed number is of a more manageable size. Following the



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introduction of substitutes it is felt that the size of these committees could be reduced.

14. It is also proposed to replace the existing Scrutiny Committee and Scrutiny Budget and Performance Panel with two committees. One Scrutiny Committee would consider Corporate, Performance and Budget issues and the second would consider Community and External issues. It is felt that this strengthens the Council's scrutiny arrangements and will increase Scrutiny's influence in improving the borough, our council and partners.
15. In order to comply with Section 15 (5) of the Local Government and Housing Act 1989 and the Local Government (Committees and Political Groups) Regulations 1990, the allocation of seats on committees is set out below:

<b>Committee</b>	<b>Total Places</b>	<b>Labour</b>	<b>Conservative</b>	<b>Lib Dem</b>
Planning	10	6	3	1
Licensing & Public Safety	10	6	3	1
Corporate, Performance & Budget Scrutiny Committee	7	4	2	1
Community & External Committee	7	4	2	1
Standards	7	4	2	1
Governance	7	4	2	1
Appeals	3	2	1	0
Appointments Panel – Chief Officers	5	3	2	0
Shared Services	5	3	2	0

16. Section 16 of the Local Government and Housing Act 1989 provides that after the Authority has determined the allocation of committee places, it is the duty of the Authority to exercise its power to make appointments to committees to give effect to the wishes of the various political groups, as to who is to be appointed to the places on that Committee which have been allocated to that particular group. The places are the property of the various political groups for appointment and dismissal.
17. The appointment of members in line with the wishes of the political groups are shown in the appendix to this report.

## **Climate change and air quality**

18. The work noted in this report does not impact the climate change and sustainability targets of the Council's Green Agenda and all environmental considerations are in place.

## **Equality and diversity**

19. There are no equality and diversity implications from this report.

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## Risk

20. The proposals set out in this report will ensure that appointments are made to the various Committees in accordance with the Local Government and Housing Act 1989. Failure to meet the legislative requirements would leave the Council's decisions open to challenge.

## Comments of the Statutory Finance Officer

21. There are no direct financial implications of this report.

## Comments of the Monitoring Officer

22. The proposals set out in this report will ensure that appointments are made to the various Committees in accordance with the Local Government and Housing Act 1989 and the Local Government (Committees and Political Groups) Regulations 1990.

## Background documents

There are no background papers to this report.

## Appendices

Appendix 1 – Nominations from the Political Groups to the Council's various committees, panels and working groups.

Report Author:	Email:	Telephone:	Date:
Darren Cranshaw (Head of Democratic Services)	darren.cranshaw@southribble.gov.uk	01772 625512	15/05/23

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## Appendix 1 Appointments to Committees

	Labour	Conservative	Lib Dem
Appeals Committee (2:1:0)	Cllr Bell Cllr Martin  Sub: Cllr C Tomlinson Cllr Williams	Cllr Rear  Sub: Cllr Michael Green Cllr M Smith	-
Appointment & Employment Panel (3:2:0)	Cllr Bylinski Gelder Cllr Flannery Cllr Foster  Sub: Cllr Hunter Cllr M Tomlinson	Cllr Walton Cllr Smith  Sub: Cllr Bretherton Cllr Mullineaux	-
Corporate, Performance & Budget Scrutiny Committee (4:2:1)	Cllr Adams (Chair) Cllr Peet Cllr Pillinger Cllr Williams  Sub: Cllr Gabbott Cllr Unsworth	Cllr Michael Green (Vice) Cllr King  Sub: Cllr Walton Cllr Forshaw	Cllr D Howarth  Sub: To be announced at the Council meeting
Community & External Scrutiny Committee (4:2:1)	Cllr Jackson (Vice) Cllr Martin Cllr Pritchard Cllr Wharton Hardman  Sub: Cllr Bedford Cllr Stevens	Cllr Coulton Cllr Campbell  Sub: Cllr Gleave Cllr Michael Green	Cllr Turner (Chair)  Sub: To be announced at the Council meeting
Governance Committee (4:2:1)	Cllr Sharples (Chair) Cllr Roberts (Vice) Cllr Gabbott Cllr Pillinger  Sub: Cllr Jackson Cllr Stringfellow	Cllr M Smith Cllr Bretherton  Sub: Cllr King Cllr Campbell	Cllr Turner  Sub: To be announced at the Council meeting
Licensing & Public Safety Committee (6:3:1)	Cllr Bell (Chair) Cllr Wharton Hardman (Vice) Cllr Bedford Cllr Gabbott Cllr Gleeson Cllr Stevens	Cllr Forshaw Cllr Gleave Cllr Buttery	Cllr Hancock  Sub: To be announced at the Council meeting

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	<b>Labour</b>	<b>Conservative</b>	<b>Lib Dem</b>
Planning Committee (6:3:1)	Cllr C Tomlinson (Chair) Cllr Stringfellow (Vice) Cllr Adams Cllr Farnworth Cllr Unsworth Cllr Williams  Sub: Cllr Roberts Cllr Sharples	Cllr P Smith Cllr Mullineaux Cllr Mary Green  Sub:  Cllr Bretherton Cllr Rainsbury	Cllr Shaw  Sub: To be announced at the Council meeting
Shared Services Joint Committee (3:2:0)	Cllr Bylinski Gelder Cllr Foster Cllr M Tomlinson  Sub: Cllr Ashton Cllr Watkinson	Cllr Walton Cllr M Smith  Sub: Cllr Bretherton Cllr P Smith	-
Standards Committee (4:2:1)	Cllr Unsworth (Chair) Cllr Gleeson Cllr Hindle-Taylor Cllr Sharples  Sub: Cllr Adams Cllr Bell	Cllr Rainsbury (Vice) Cllr Watson  Sub: Cllr Coulton Cllr Buttery	Cllr Lillis  Sub: To be announced at the Council meeting

## Working Groups and Panels

	<b>Labour</b>	<b>Conservative</b>	<b>Lib Dem</b>
Climate Emergency Working Group  (11 Members: 5 Community Hubs, Relevant Cabinet Member and 3:2:1)	Cllr Martin (Chair) Cllr Ashton (Cab Mem) Cllr Bedford Cllr Pillinger	Cllr Watson Cllr Gleave	Cllr Turner
Member Development Steering Group (3:2:1)	Cllr Jackson (Chair) Cllr Bylinski Gelder Cllr Gleeson	Cllr Mary Green Cllr Buttery	Cllr Hancock

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	<b>Labour</b>	<b>Conservative</b>	<b>Lib Dem</b>
Shares Services Appointments Panel (2:1:0)	Cllr Bylinski Gelder Cllr Foster  Sub: Cllr M Tomlinson	Cllr Walton  Sub: Cllr P Smith	-

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## Appointment of Community Hub Chairs and Vice-chairs 2023/2024

<b>Community Hub Area</b>	<b>Chair</b>	<b>Vice Chair</b>
Leyland & Farington	Councillor Colin Sharples	Councillor Jane Bell
Penwortham	Councillor Will Adams	Lib Dem - to be announced at the Council meeting
Western Parishes	Councillor Margaret Smith	Councillor Will King
Eastern Parishes	Councillor Peter Mullineaux	Councillor Mathew Forshaw
Bamber Bridge, Lostock Hall and Walton-le-Dale	Councillor Leslie Pritchard	Councillor Emma Stevens

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## Appointments to Outside Bodies 2023/2024

### Appointments by role

Outside Body	Council Nominee
Chorley and South Ribble Partnership Executive (Leader)	Councillor Paul Foster
Determinants of Health Board (Relevant Cabinet Member)	Councillor Clare Hunter
Lancashire Police and Crime Panel (Leader / Cabinet Member)	Councillor James Flannery
Lancashire Waste Partnership (Relevant Cabinet Member / SR Councillor)	Councillor Deborah Ashton Councillor Paul Foster (Reserve)
Central Lancashire Strategic Planning Joint Advisory Committee	Councillor James Flannery Councillor Caleb Tomlinson Councillor Elaine Stringfellow  Councillor Kath Unsworth (Reserve) Councillor Paul Foster (Reserve)
Leyland Town Deal Advisory Board (at the invitation of the Cabinet Member)	Councillor Jane Bell Councillor James Flannery Councillor Paul Foster
Local Government Association - District Councils' Network (Leader)	Councillor Paul Foster
Preston, South Ribble and Lancashire City Deal Stewardship Board and Executive - Combined Meeting (Leader)	Councillor Paul Foster  Observer: Councillor Matthew Tomlinson
Parking and Traffic Regulations Outside London (PATROL) Joint Committee	Councillor Aniela Bylinski Gelder

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## General appointments

Campaign to Protect Rural England - Lancashire Branch	Councillor Keith Martin
Armed Forces Member Champion	Councillor Matthew Farnworth
Balshaw's Church of England High School Education Foundation	Councillor Colin Sharples
Central Lancashire Health and Wellbeing Partnership	Councillor Clare Hunter
Chorley, South Ribble and West Lancashire Children's Partnership Board	Councillor Aniela Bylinski Gelder
Lancashire County Council Health Scrutiny Committee (non-voting)	Councillor Lou Jackson
Lancashire Enterprise Partnership Scrutiny Committee (except the Leader)	Councillor James Flannery
Lancashire Teaching Hospitals NHS Foundation Trust - Council of Governors	Councillor Will Adams
Lancashire West Citizen's Advice Bureaux - Board of Trustees	Councillor Clare Hunter Councillor Will Adams (Reserve)
Local Authority Elected Member Older People's Champions - North West of England Network	Councillor Jane Bell
Local Government Association - General Assembly	Councillor Paul Foster
North West Local Authorities' Employers' Organisation	Councillor Paul Foster Councillor Aniela Bylinski Gelder (Reserve)
Preston and South Ribble Fairtrade Steering Group	Councillor Keith Martin
Springfields Fuels Limited - Site Stakeholder Group	Councillor Keith Martin Councillor David Shaw
Trustee's of Alice Rowlinson's Charity	Councillor Jacky Alty Carole Titherington Councillor Jane Bell Malcolm Donoghue